DD/A Registry

81-2351

10 NOV 1981

DDA REGISTRY
FILE: O & M (IHSA)

MEMORANDUM FOR: All DDA ADP Coordinators

25X1   FROM:

DDA/ADP Coordinator

SUBJECT: IHSA Database Study

1. The Information Handling System Architect staff (IHSA) is in the process of surveying all of the Agency's critical, significant, or unique databases. Representatives of the IHSA staff may be contacting you in the near future to survey and evaluate your databases for inclusion in their study. The identification of these databases may be established using the following criteria:

o Are used in direct support or critical intelligence functions and products that require the attention of senior Agency personnel (e.g., DCI-; DD-; NIO-level). (Examples of "critical intelligence functions" include military, political, or economic intelligence estimates; collection of operations management; or support to the President and NSC in crises.)

o Are utilized by a range of users from different elements within the Agency or community-wide, and are interconnected (or planned to be connected) with other systems.

o Are used by 10 or more users, or are heavily used by a few senior users.

o Are automated, planned to be automated, or are unique and highly valued although manually filed (e.g., heavily used cardfiles).

o Have annual maintenance budgets greater than $100K or maintenance staffs of two or more persons.

Databases that meet any of these criteria should be identified for surveying.

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2. Information which they desire to collect on the databases is of the following type:
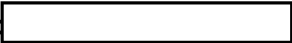
o Descriptive and background information

o Specific use information

o Size, complexity, and interface information

o Database structure information

o Database functioning information (update frequency, archiving, etc.)

3. If you are called upon, your participation and cooperation would be greatly appreciated.

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DDA/MS: _____ (3 Nov 81)
Distribution:
Orig - Adses
   1 - DDA Subject
   1 - DDA Chrono
   1 - DDA/MS Subject
   1 - DDA/MS Chrono

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